

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF CALBAYOG CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION
(CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calbayog in the CSC website:

Florante
FLORANTE N. AQUINO
OIC- CHRMO
Date: October 28, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
8	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD I	406	23	73,811.00	Bachelor's Degree	16 hours relevant training	3 years relevant experience	CS Prof./ Second Level Eligibility	Building Collaborative; Inclusive Working Relationship; Creating & Nurturing a High Performing Organization; Leading Change; Managing Performance & Coaching for Results; Thinking Strategically & Creatively	City Civil Registrar's Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation, and sexual/gender orientation. Interested and qualified applicants should signify their interest in writing. Attach the following to the application letter and send to the address below not later than November 13, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RONALDO P. AQUINO, CPA
City Mayor
Office of the City Mayor, Calbayog City

Thru:

FLORANTE N. AQUINO
OIC-CHRMO
CHRMO, City Hall, J.D. Avelino St., Calbayog C
Email Add: chrmo.calbayog@gmail.com

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF CALBAYOG CITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calbayog in the CSC website:

Floran
FLORANTE N. AQUINO
OIC- CHRMO Date: October 28, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	CONSTRUCTION & MAINTENANCE GEN. FOREMAN	44	11	20,754.00	High School Graduate	8 hours relevant training	2 years relevant experience	None Required		City Mayor's Office
2	ADMINISTRATIVE AIDE I (UW I)	172	1	11,068.00	Must be able to read and write	None Required	None Required	None Required		City Mayor's Office
3	ADMINISTRATIVE AIDE VI (UF)	212	6	14,847.00	Elementary School Graduate	None Required	None Required	None Required		City Housing Devt. Office
4	LOCAL REVENUE COLLECTION OFFICER I	249	11	20,754.00	Bachelor's Degree	None Required	None Required	CS Prof./ Second Level		Business Permits & Licensing Off
5	ADMINISTRATIVE AIDE VI (UF)	449	6	14,847.00	Elementary School Graduate	None Required	None Required	None Required		General Services Offi
6	ADMINISTRATIVE AIDE III (UW II)	579	3	12,466.00	Must be able to read and write	None Required	None Required	None Required		City Budget Office
7	MEDICAL TECHNOLOGIST II	774	15	30,531.00	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	4 hours relevant training	1 year relevant experience	RA 1080 – Medical Technologist		City Health Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation, and sexual/gender orientation. Interested and qualified applicants should signify their interest in writing. Attach the following to the application letter and send to the address below not later than November 13, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RONALDO P. AQUINO, CPA
City Mayor
Office of the City Mayor, Calbayog City

Thru:

FLORANTE N. AQUINO
OIC-CHRMO
CHRMO, City Hall, J.D. Avelino St., Calbayog City