



Republic of the Philippines
 LOCAL GOVERNMENT UNIT OF CALBAYOG CITY
 Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - Calbayog City in the CSC website:

Date: 3-Jul-18

Ronald P. Aquino
 RONALDO P. AQUINO, CPA
 (Head of Agency)

o.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards						Place of Assignment
					Education	Relevant Training	Relevant Experience	Eligibility	Competency (if applicable)		
1	ADMINISTRATIVE AIDE III (UW II)	111	3/1	136,644.00	Must be able to read and write	None Required	None Required	None Required	None Required		LGU Calbayog
2	ADMINISTRATIVE AIDE VI (Utility Foreman)	543	6/1	166,212.00	Elementary School Graduate	None Required	None Required	None Required	None Required		LGU Calbayog
3	MANPOWER DEVT. OFFICER I	703	11/1	235,440.00	Bachelor's Degree	None Required	None Required	CS Prof./ Second Level			LGU Calbayog
4	SOCIAL WELFARE DEVT. OFFICER III	860	18/1	428,316.00	Bachelor's Degree in Social Work	8 hours of relevant training	2 years of relevant experience	RA 1080 -Social Worker			LGU Calbayog
5	DAY CARE WORKER I	900	6/1	166,212.00	High School Graduate	None Required	None Required	None Required			LGU Calbayog

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 18, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the present position for one (1) year (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
- QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RONALDO P. AQUINO, CPA

City Mayor

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.