

Republic of the Philippines
Province of Biliran
MUNICIPALITY OF CAIBIRAN

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU - CAIBIRAN in the CSC website:


RUSSEL M. LEE
HRMO

Date: 6-Dec-19

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Mun. Social Welfare & Dev't. Officer)	MSWDO-MGDH1 (MSWDO)-01	24	P58,385.00	Bachelor's degree in Social Work or Bachelor's Degree preferably in Sociology or any related course	None Required	3 years experience in the practice of social work	RA 1080 (Social Worker)	Including the requirements of Filipino Citizenship of good moral character and a resident of the Local Government Unit concerned as provided for in the 1991 Local Government Code	Caibiran, Biliran
2	xxx nothing follows xxx									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 21, 2019.

1. Fully accomplished Personal Data Sheet with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to: **HON. RHOESSA D. REVITA**

Municipal Mayor

(Position Title)

MUNICIPAL HALL, CAIBIRAN, BILIRAN

lgucaibiran@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.