


Republic of the Philippines
LOCAL GOVERNMENT UNIT OF BURAUEN
Request for Publication of Vacant Positions

To: The Director II
CSC Leyte Field Office
Gov't Center, Palo, Leyte

This is to request the publication of the following vacant positions of LGU-Burauen, Leyte, in the CSC website:


JUANITO E. RENOMERON
Head of Agency

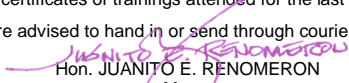
Date: January 29, 2019

| | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards | | | | | Place of Assignment |
|---|------------------------|--------------------|------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------|---------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | College Registrar II | 133 | 15 | 313,308.00 | Bachelor's degree | 4 hours of relevant taining | 1 year of relevant experience | CSC Prof, Second Level Eligibility | | Burauen Community College |
| 2 | Guidance Counselor III | 134 | 12 | 239,208.00 | Bachelor's degree in Guidance and Counseling or any allied discipline | non-required | non-required | RA 1080 (Guidance Counselor) | | Burauen Community College |
| 3 | College Librarian III | 135 | 18 | 411,324.00 | Bachelors degree in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science | 8 hours of relevant training | 2 years of relevant experience | RA 1080 | | Burauen Community College |
| 4 | Instructor I | 136 | 12 | 239,208.00 | Bachelor's degree in the area of specialization | non-required | non-required | For SUC's None Required RA 1080 (For courses requiring BAR or BOARD eligibility) For NON SUC's (PBET/Teacher/RA 1080) | | Burauen Community College |
| 5 | Instructor I | 137 | 12 | 239,208.00 | Bachelor's degree in the area of specialization | non-required | non-required | For SUC's None Required RA 1080 (For courses requiring BAR or BOARD eligibility) For NON SUC's (PBET/Teacher/RA 1080) | | Burauen Community College |
| 6 | Instructor I | 198 | 12 | 239,208.00 | Bachelor's degree in the area of specialization | non-required | non-required | For SUC's None Required RA 1080 (For courses requiring BAR or BOARD eligibility) For NON SUC's (PBET/Teacher/RA 1080) | | Burauen Community College |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 1,2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; with attached Work Experience Sheet (4 copies)
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license
4. Photocopy of Transcript of Records.
5. Photocopy of certificates of trainings attended for the last 5 years

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


Hon. JUANITO E. RENOMERON
Mayor
Local Government Unit of Burauen
Burauen, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.