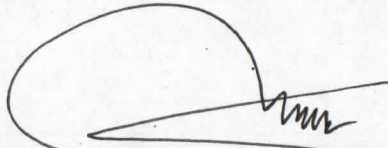


**Republic of the Philippines  
CITY GOVERNMENT OF BORONGAN  
Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of City Government of Borongan in the CSC website:

  
**JOSE IVAN DAYAN C. AGDA**  
(Head of Agency)

Date: APR 06 2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	City Government Department Head I (City Treasurer)	1091-1	SG-25	95,083.00	A holder of a college degree preferably in commerce, public administration or law from a recognized college or university  Must be a citizen of the Philippines, a resident of the local government unit concerned, and of good moral character	None required	He must have acquired experience in treasury or accounting service for at least five (5) years	A first grade civil service eligible or its equivalent / CS (Professional) Second Level Eligibility	n/a	City Treasurer's Office
2	Administrative Assistant II (Disbursing Officer II)	1091-17	SG-8	16,758.00	Completion of two (2) years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility	n/a	City Treasurer's Office
3	Rural Health Physician	4411-41	SG-24	83,406.00	Doctor of Medicine	Eight (8) hours relevant training	Two (2) years of relevant experience	RA 1080 (Physician)	n/a	City Health Office
4	Rural Health Physician	4411-42	SG-24	83,406.00	Doctor of Medicine	Eight (8) hours relevant training	Two (2) years of relevant experience	RA 1080 (Physician)	n/a	City Health Office

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
5	Rural Health Physician	4411-43	SG-24	83,406.00	Doctor of Medicine	Eight (8) hours relevant training	Two (2) years of relevant experience	RA 1080 (Physician)	n/a	City Health Office
6	Rural Health Physician	4411-44	SG-24	83,406.00	Doctor of Medicine	Eight (8) hours relevant training	Two (2) years of relevant experience	RA 1080 (Physician)	n/a	City Health Office
7	Pharmacist III	4411-45	SG-18	40,637.00	Bachelor's degree in Pharmacy	Eight (8) hours relevant training	Two (2) years of relevant experience	RA 1080 (Pharmacist)	n/a	City Health Office
8	Pharmacist III	4411-46	SG-18	40,637.00	Bachelor's degree in Pharmacy	Eight (8) hours relevant training	Two (2) years of relevant experience	RA 1080 (Pharmacist)	n/a	City Health Office
9	Pharmacist III	4411-47	SG-18	40,637.00	Bachelor's degree in Pharmacy	Eight (8) hours relevant training	Two (2) years of relevant experience	RA 1080 (Pharmacist)	n/a	City Health Office
10	Medical Technologist III	4411-48	SG-18	40,637.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	Eight (8) hours relevant training	Two (2) years of relevant experience	RA 1080 (Medical Technologist)	n/a	City Health Office
11	Nurse I	4411-49	SG-11	20,754.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	n/a	City Health Office
12	Nurse I	4411-50	SG-11	20,754.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	n/a	City Health Office
13	Nurse I	4411-51	SG-11	20,754.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	n/a	City Health Office

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
14	Nurse I	4411-52	SG-11	20,754.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	n/a	City Health Office
15	Midwife I	4411-53	SG-9	17,975.00	Completion of Midwifery Course	None required	None required	RA 1080 (Midwife)	n/a	City Health Office
16	Midwife I	4411-54	SG-9	17,975.00	Completion of Midwifery Course	None required	None required	RA 1080 (Midwife)	n/a	City Health Office
17	Midwife I	4411-55	SG-9	17,975.00	Completion of Midwifery Course	None required	None required	RA 1080 (Midwife)	n/a	City Health Office
18	Administrative Aide III (Clerk I)	4411-56	SG-3	12,466.00	Completion of two (2) years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	n/a	City Health Office
19	Administrative Aide III (Clerk I)	4411-57	SG-3	12,466.00	Completion of two (2) years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	n/a	City Health Office
20	Administrative Aide III (Clerk I)	4411-58	SG-3	12,466.00	Completion of two (2) years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	n/a	City Health Office
21	Administrative Aide III (Utility Worker II)	4411-59	SG-3	12,466.00	Must be able to read and write	None required	None required	None required (MC 11 s. 1996 as amended CAT III)	n/a	City Health Office
22	Administrative Aide III (Utility Worker II)	4411-60	SG-3	12,466.00	Must be able to read and write	None required	None required	None required (MC 11 s. 1996 as amended CAT III).	n/a	City Health Office

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
23	Administrative Aide III (Utility Worker II)	4411-61	SG-3	12,466.00	Must be able to read and write	None required	None required	None required (MC 11 s. 1996 as amended CAT III)	n/a	City Health Office
24	Administrative Aide III (Clerk I)	4411-64	SG-3	12,466.00	Completion of two (2) years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	n/a	City Health Office
25	Health Education and Promotion Officer I	4411-63	SG-10	19,233.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	n/a	City Health Office
26	Architect I	8741-4	SG-12	22,938.00	Bachelor's degree in Architecture	None required	None required	RA 1080 (Architect)	n/a	City Architect's Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation, and sexual/gender orientation. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than APR 23 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Authenticated copy of certificate of eligibility/rating/license;
4. Authenticated copy of Transcript of Records.
5. Authenticated copy of Certificate of Training attended
6. Service Record/ Certificate of Employment (if applicable)
7. Clearances (NBI, Police, Barangay, Court Clearances, Mayor's Clearance)
8. Medical Certificate (attached laboratory tests)
9. Clearance from money, property and work-related accountabilities (if applicable)

10. Authenticated Certificate of Live Birth

11. Authenticated Marriage Certificate (if applicable)

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOSE IVAN DAYAN C. AGDA**

City Mayor

Office of the City Mayor, Borongan City, Eastern Samar

Thru:

**LORNA B. CABALLA**

CGADH/ OIC CHRMO

City Human Resource & Management Office, Borongan City, E. Samar

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**