


Republic of the Philippines
LOCAL GOVERNMENT UNIT - BILIRAN, BILIRAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-BILIRAN, BILIRAN in the CSC website:


HENRY PEREGANO
Administrative Officer-IV (HRMO-II)
Date: 10.28.2020


Qualification Standards is based on R.A. 7160 (Local Government Code)

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Place of Assignment		
					Education	Training	Experience			
1	Municipal Government Department Head I (Municipal Treasurer)	MTO-MT-001	24	P 58,384.00	A holder of a college degree preferably in commerce, public administration or law from a recognized college or university	None	Must have acquired experience in treasury or accounting service for at least three (3) years	Eligibility First grade civil service eligible or its equivalent	Other Qualifications 1) A citizen of the Philippines; 2) A resident of the LGU concerned; and 3) Of good moral character Pursuant to title five, article two, sec.470 (c) of R.A. 7160	Municipal Treasurer's Office
NOTHING FOLLOWS										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 12, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


HON. GRACE J. CASIL
Municipal Mayor
LGU-Biliran, Biliran
municipalityofbiliran@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.