


Republic of the Philippines  
**LOCAL GOVERNMENT UNIT - BILIRAN, BILIRAN**  
**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of LGU-BILIRAN, BILIRAN in the CSC website:

  
**HENRY F. REGAÑON**  
Administrative Officer-IV (HRMO-II)  
Date: 10.22.2020

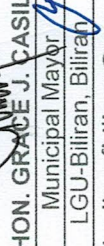
Qualification Standards is based on R.A. 7160 (Local Government Code as amended by R.A. 9646 (Real Estate Service Act of the Phils.))

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Eligibility	Other Qualifications	Place of Assignment
					Education	Training	Experience			
1	Municipal Government Department Head I (Municipal Assessor)	MASSO-001	24	P 58,384.00	A holder of a college degree preferably in civil or mechanical engineering, commerce, or any other related course from a recognized college or university	None	Must have acquired experience in real property assessment work or in any related field for at least three (3) years	RA 1080 (Real Estate Service)	1) A citizen of the Philippines, 2) A resident of the LGU concerned, and 3) Of good moral character pursuant to title five, article three, sec.472 (a) of R.A. 7160	Municipal Assessor's Office
<b>NOTHING FOLLOWS</b>										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 06, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
**HON. GRACE J. CASIL**  
Municipal Mayor  
LGU-Biliran, Biliran  
[municipalityofbiliran@gmail.com](mailto:municipalityofbiliran@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**