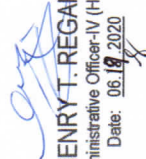


Republic of the Philippines
LOCAL GOVERNMENT UNIT - BILIRAN, BILIRAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-BILIRAN, BILIRAN in the CSC website:


HENRY T. REGAÑON
Administrative Officer-IV (HRMO-II)
Date: 06.18.2020

QS are based on Qualification Standards revised 1997 and R.A. 7160

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Eligibility	Other Qualifications	Place of Assignment
					Education	Training	Experience			
1	Municipal Treasurer	MTO-MT-001	24	P 58,364.00	A holder of a college degree preferably in commerce, public administration or law from a recognized college or university	None	Must have acquired experience in treasury or accounting service for at least three (3) years	First grade civil service eligible or its equivalent	1) A citizen of the Philippines; 2) A resident of the LGU concerned; and 3) Of Good Moral Character Pursuant to title five, article two, sec.470 (c) of R.A. 7160	Municipal Treasurer's Office
2	Municipal Health Officer	MHO-MHOFF-001	24	P 83,406.00	Doctor of Medicine	None	Must have acquired experience in the practice of his profession for the last three (3) years OR 3 years experience as medical practitioner	A licensed medical practitioner OR RA 1080	1) A citizen of the Philippines, 2) A resident of the LGU concerned, and 3) Of Good Moral Character Pursuant to title five, article eight, sec.478 (a) of R.A. 7160	Municipal Health Office
3	Municipal Assessor	MASSO-MASS-001	24	P 58,364.00	A holder of a college degree preferably in civil or mechanical engineering, commerce, or any other related course from a recognized college or university	None	Must have acquired experience in real property assessment work or in any related field for at least three (3) years	First grade civil service eligible or its equivalent	1) A citizen of the Philippines, 2) A resident of the LGU concerned, and 3) Of Good Moral Character Pursuant to title five, article three, sec.472 (a) of R.A. 7160	Municipal Assessor's Office
NOTHING FOLLOWS										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 6, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. GRACE J. CASIL
Municipal Mayor
LGU-Biliran, Biliran
municipalityofbiliran@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
LOCAL GOVERNMENT UNIT - BILIRAN, BILIRAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-BILIRAN, BILIRAN in the CSC website:


HENRY T. REGAÑON
Administrative Officer-IV (HRMO-II)
Date: 06.19.2020

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Revenue Collection Clerk I	MT0-RCC1-008	05	P 9,805.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	Municipal Treasurer's Office
2	Social Welfare Assistant	MSWDO-SOCWA-004	08	P 11,731.00	Completion of two years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility	MSWD Office
3	Computer Programmer	MO-COMPRO1-055	11	P 14,528.00	Bachelor's degree relevant to the job	None required	None Required	Career Service (Professional) Second Level Eligibility	Mayor's Office
4	Local DRRM Officer II	MO-LDRRMO1-054	15	P 21,372.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 year of relevant experience on DRRM	Career Service Professional/ 2 nd Level Eligibility	Mayor's Office/ DRRM Office
5	Administrative Aide-I (Utility Worker-I)	MO-ADA1 (UW1)-012	01	P 7,748.00	Must be able to read and write	None required	None Required	None required (MC 11, s. 96 - Cat II)	Mayor's Office
6	Municipal Agricultural Officer	MAGRC-MAGO-002	20	P 35,809.00	Bachelor's degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	R.A. 1080 (Agriculturist)	Office of the Municipal Agricultural Services
NOTHING FOLLOWS									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 19, 2020.

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the present position for one (1) year (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. GRACE J. CASIL
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