

Republic of the Philippines

PROVINCE OF LEYTE

CITY OF BAYBAY

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the
Local Government Unit of Baybay in the CSC website:

MARIANITO E. GORGONIO

Supervising Administrative Officer (HRMO IV)

Date: December 15, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	LOCAL DISASTER RISK REDUCTION MANAGEMENT OFFICER II	892, 893	SG 15	33,575.00	Bachelor's degree	4 hours of relevant training on DRRM	1 year of relevant experience on DRRM	Career Service (Professional) Second Level Eligibility		City Disaster Risk Reduction Management Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 4, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOSE CARLOS L. CARI

City Mayor

City of Baybay, Leyte

R. Magsaysay St., Cor. D. Veloso St., Baybay City

bhrmopeso@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

PWD's are encouraged to apply

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2	HEAVY EQUIPMENT OPERATOR II	882, 883, 884	SG 6	16,200.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC 11, s. 96 - Cat. I		City Engineering Office
3	CONSTRUCTION & MAINTENANCE FOREMAN	885, 886	SG 8	18,251.00	High School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 11, s. 96 - Cat. III)		City Engineering Office
4	ENGINEER I	887, 888	SG 12	26,052.00	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080		City Engineering Office

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5	SANITATION INSPECTOR VI	489	SG 18	43,681.00	Completion of two years studies in college	24 hours of relevant training	4 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		City Health Office
6	SANITATION INSPECTOR V	490	SG 15	33,575.00	Completion of two years studies in college	16 hours of relevant training	3 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		City Health Office

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1	AGRICULTURAL TECHNOLOGIST	845, 846, 847, 848, 849, 850, 851, 852	SG 10	21,205.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		City Agriculture's Office
2	AGRICULTURIST II	853, 854, 855, 856	SG 15	33,575.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		City Agriculture's Office
3	SENIOR AGRICULTURIST	857, 858, 859, 860	SG 18	43,681.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080		City Agriculture's Office
4	FARM WORKER II	861, 862, 863, 864	SG 4	14,400.00	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat. III)		City Agriculture's Office

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