

Republic of the Philippines
Local Government Unit of Bato, Leyte
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

I hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Bato in the CSC website:


MARIA VITA A. FABULAR
HRMO

Date: January 31, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Dept. Head I (Local Disaster Risk Reduction and Management Officer V)	4AA	24/1	P 54,974.00	Master's Degree	24 hours of training in management and supervision on DRRM	4 years in position involving management and supervision, 1 year of which is relevant to DRRM	Career Service Professional / 2nd Level Eligibility		LGU Bato, Leyte
	nothing follows									

The Local Government Unit of Bato encourages all interested and qualified applicants, including Persons With Disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender to apply and should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 18, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA VITA A. FABULAR
Human Resource Management Officer
LGU-Bato, J. Luna Street, Bato, Leyte
mariavitaafabular@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.