



Republic of the Philippines
Province of Samar
Municipality of Basey

Request for Publication of Vacant Positions

RECEIVED
SEP 23 2019
CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of Local Government Unit of Basey, Samar in the CSC website:

Juliet A. Kiskisan
JULIET A. KISKISAN
HRMO II

Date: *Sept. 20, 2019*

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Librarian I	7-2008	10	202,152.00	Bachelor of Science in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science	None Required	None Required	RA 1080		Mayor's Office
2	Local Assessment Operations Officer I	10-2009	11	224,148.00	Bachelor's Degree	None Required	None Required	Career Service Prof. (2nd Level)		Mun. Assessor's Office
3	Assessment Clerk I	3-1989	4	142,893.00	Completion of 2 years studies in college	None Required	None Required	Career Service SubProf. (1st Level)		Mun. Assessor's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. LUZ CHU- PONFERRADA

Municipal Mayor
Local Government Unit - Basey, Samar

hrmo2@yahoo.com