

Republic of the Philippines  
LGU - BALANGKAYAN  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - BALANGKAYAN, E. SAMAR in the CSC website:

\_\_\_\_\_  
ATTY. ALLAN C. SANTADO, CPA  
(Head of Agency)  
Date: \_\_\_\_\_  
January 21, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Audio Visual Equipment Operator -I	4-G	3/1	8,340.00	High School Graduate or completion of relevant trade/course	None Required	None Required	None Required	None Required	Office of the Municipal Mayor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

\_\_\_\_\_  
ATTY. ALLAN C. SANTADO, CPA  
Municipal Mayor  
Office of the Mayor, LGU -Balangkayan, E. Samar  
[contado@yahoo.com](mailto:contado@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.