

Republic of the Philippines  
 LGU-BABATNGON  
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-BABATNGON in the CSC website:

*Marialuz R. Rindina*  
 MUNICIPAL MAYOR

Date: December 2, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Budget Officer	32	24	62,555.00	A holder of College degree preferably in Accounting, Economics, Public Administration or any related course from a recognized college or university (RA 7160)	none required	3 Years in government budgetting or any related field	Career Service (Professional)		MUNICIPAL BUDGET OFFICE
2	Social Welfare Officer III	47	18	30,478.00	Bachelor's degree relevant to the job	4 hours of relevant training	2 years relevant experience	Career Service (Professional)		MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE
3	Project Development Assistant	36	8	12569	Completion of two years studies in college		1 year relevant experience	Career Service (Sub-Professional)		MUNICIPAL PLANNING AND DEVELOPMENT OFFICE
4	Revenue Collection Clerk II	77	7	11,804.00	Completion of two years studies in college	none required	none required	Career Service (Sub-Professional)		MUNICIPAL TREASURER'S OFFICE
5	Population Program Worker I	6	5	10,505.00	Completion of two years studies in college	none required	none required	Career Service (Sub-Professional)		RURAL HEALTH UNIT

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**HON. MARIA FE GALAPON RONDINA**  
 Municipal Mayor  
 LGU-BABATNGON

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines  
LGU-BABATNGON  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-BABATNGON in the CSC website:

  
: MARIA FE G. RONDINA  
Municipal Mayor

Date: December 2, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Eleven(11)Clerk I (Casual)		3		Completion of 2 years college studies	None required	None required	None		MO
2	Six (6)-laborer I (Casual)		1		Must be able to interpret verbal or written instruction	None required	None required	None		MO
3	Five(5)-Driver I (Casual)		3		Must be able to read and understand instruction, with valid professional driver's license	None required	None required	None		MO/RHU
4	Eight (8)- Administrative Aide I (Casual)		1		Completion of secondary school course	None required	None required	None		MO/HR
5	Two(2)- Utility Worker I(Casual)		1		Completion of elementary school course	None required	None required	None		MO
6	One (1) Budgeting Aide (Casual)		4		Completion of two years college studies	None required	None required	None		MBO

7	Three(3)- ticket Checker(Casual)		3		Completion of secondary school course	None required	None required	None		MTO
8	Three(3)- ticket Checker(Casual)		3		Completion of secondary school course	None required	None required	None		MTO
9	One(1) Meter Reader I (Casual)		4		Completion of two years college studies	None required	None required	None		MTO
10	One (1) Nursing Attendant (Casual)		4		Completion of secondary school course	None required	None required	None		RHU
11	One (1)Social Welfare Aide (Casual)		4		Completion of two years college studies	None required	None required	None		MSWDO
12	License Inspector I (Casual)		6		Completion of two years college studies	None required	None required	None		MAO
13	Electrician I (Casual)		4		Completion of secondary school course	None required	None required	None		MEO
14	Meat inspector I(Casual)		6		Completion of two years college studies	None required	None required	None		MAO
15	Three(3) Accounting Clerk I (Casual)		4		Completion of two years college studies	None required	None required	None		MACCO
16	Twelve(12) Legislative Staff Employee I- (Casual)		2		Completion of secondary school course	None required	None required	None		SBO
17	Market Inspector I		6		Completion of two years college studies	None required	None required	None		MTO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below LATER THAN December 15, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
2. Transcript of Records, Application letter and other relevant certifications.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**HON. MARIA FE GALAPON RONDINA**  
Municipal Mayor  
LGU-BABATNGON

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.