

CS Form No. 9
Series of 2017

Electronic copy to be submitted
to the CSC FO
must be in MS Excel format

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **LGU BABATNGON** in the CSC website:


MARIA FE S. RONDINA
Municipal Mayor

(Head of Agency)

Date: August 27, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Population Program Worker I	6	5	10,505.00	Completion of Two years in College	none required	none required	Career Civil Service Sub-Professional		Mayor's Office
2	Driver 1	8	3	9,350.00	Elementary School Graduate	none required	none required	Driver's License		Mayor's Office
3	Agricultural Technologist	41	10	14,039.00	Bachelor's degree relevant to the Job	none required	none required	Career Service Professional		Mun. Agriculture Office
4	Agricultural Technologist	44	10	14,039.00	Bachelor's degree relevant to the Job	none required	none required	Career Service Professional		Mun. Agriculture Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 15, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA FE GALAPON RONDINA
Municipal Mayor
Mun. Compound
Babatngon, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.