Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines LGU - ANAHAWAN Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

|     | We hereby request the  | e hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU - ANAHAWAN in the CSC website:  KRISTYN T. CAMPADO |                   |                         |                                     |          |               |   |                               | 00                  |
|-----|------------------------|--|-------------------|-------------------------|-------------------------------------|----------|---------------|---|-------------------------------|---------------------|
|     |                        |  |                   |                         | HŘMO                                |          |               |   |                               |                     |
|     |                        |  |                   |                         |                                     |          |               | Date:   | August 16, 2019               |                     |
|     | Position Title         |  | Salary/           | Qualification Standards |                                     |          |               |   |                               |                     |
| No. |                        | Plantilla<br>Item No.  | Job/ Pay<br>Grade | Monthly Salary          | Education                           | Training | Experience    | Eligibility   | Competency<br>(if applicable) | Place of Assignment |
| 1   | Sanitation Inspector I | 43   | 6                 | Php 13, 851.00          | completion of 2<br>years in college | none     | none required | Career Service<br>(Subprofessional), First<br>Level Eligibility |                               | Rural Health Unit   |
| 2   | -nothing follows-      |  |                   |                         |                                     |          |               |   |                               |                     |
| 3   |                        |  |                   |                         |                                     |          |               |   |                               |                     |
| 4   |                        |  |                   |                         |                                     |          |               |   |                               |                     |
| 5   | 48                     |  |                   |                         |                                     |          |               |   |                               |                     |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_\_.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

| KRISTYN T. CAMPADO                 |
|------------------------------------|
| HRMO II                            |
| Poblacion, Anahawan Southern Leyte |
| ktcampado@yahoo.com                |

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.