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must be in MS Excel format

Republic of the Philippines
LGU - ANAHAWAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU - ANAHAWAN in the CSC website:

Date: 22-Jan-19


KRISTYN T. CAMPADO
HRMO

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Municipal Agriculturist I	49	24	45,091.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology & Veterinary Medicine	none	3 years acquired experience in agriculture or in a related field	Relevant RA 1080	Office of the Mun. Agriculture Services
2	Revenue Collection Clerk II	31	7	10,350.00	Completion of 2 years studies in college	none required	none required	Career Service (Subprofessional) First Level Eligibility	Mun. Treasurer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KRISTYN T. CAMPADO
HRMO II
Anahawan, Southern Leyte
lguanahawan@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.