

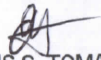


Republic of the Philippines
LGU-Almagro, Samar
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
FO must be in
MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Almagro, Samar in the CSC website:


DENNIS S. TOMAMAK
HRMO

Date: February 14, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Revenue Collection Clerk I	06-025	SG 5/1	P9,083.00	Completion of two years in college	None Required	None Required	Career Service Subprofessiona/1st level eligibility	✓	Office of the Mun. Treasurer
2	Revenue Collection Clerk II	06-023	SG 7/1	P10,350.00	Completion of two years in college	None Required	None Required	Career Service Subprofessiona/1st level eligibility	✓	Office of the Mun. Treasurer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 5, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in **the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DENNIS S. TOMAMAK

HRMO Designate

LGU-Almagro, Samar

denstomamak@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.