#### Republic of the Philippines LGU-Allen N. Samar Request for Publication of Vacant Positions

## To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the \_LGU-Allen N. Samar\_ in the CSC website:

MA.	BEL	LA F	. G/	RDC	QUE	
		HR	MO			

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1~Jul-20

Date:

	Position Title	Salary		Manthh		Place of				
No.	(Parenthetical Title, if applicable)	Plantilla Item No.	Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
1	Admin Officer I	22	11	P14,528.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	CS Professional 2nd level eligibility		SB Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. BELLA F.)GARDOQUE MGDH I/HRMO LGU-ALLEN N. SAMAR bella gardoque@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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<b>BELLA</b>	F.(	GARDOQUE					
HRMO							

m

Date:

MA.

1-Jul-20

	Position Title		Salary/	Salary/ Monthly		Place of				
No.	(Parenthetical Title, if applicable)	Plantilla Item No.	Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	MGDH-I (Municipal Agriculturist)	65	24	P58,384.00	Bachelor's Degree in Agriculture or any related course	None	3 years acquired experience in agriculture or in a related field	RA 1080 or its equivalent		MAO
2	Municipal Treasurer	39	24	P58,384.00	Bachelor's Degree in Commerce, Public Administration or Law	None	3 years experience in treasury or accounting service	RA 1080 or its equivalent		мто

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MA. BELLA F. GARDOQUE

HRMO

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1-Jul-20

Position Title					Place of				
	Plantilla Item No.	Job/ Pay	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
applicable)					None	None	None	N/A	DA
Admin. Aide I	1	1						N/A	MPDC
Admin, Aide I	2	1	3,300.00	None					LCR
	3	1	3,300.00	None	None				MTO
	4	1	3,850.00	None	None			the second se	Mayor's Office
		1			None	None	NONe		ind of a childe
	Title, if	(Parenthetical Title, if applicable)Plantilla Item No.Admin. Aide I1Admin. Aide I2Admin. Aide I3Admin. Aide I4	(Parenthetical Title, if applicable)Plantilla Item No.Job/ Pay GradeAdmin. Aide I11Admin. Aide I21Admin. Aide I31Admin. Aide I31Admin. Aide I31	(Parenthetical Title, if applicable)Plantilla Item No.Job/ Pay GradeMonthly SalaryAdmin. Aide I113,300.00Admin. Aide I213,300.00Admin. Aide I313,300.00Admin. Aide I313,300.00Admin. Aide I313,300.00Admin. Aide I313,850.00	(Parenthetical Title, if applicable)Plantilla Item No.Job/ Pay GradeMonthly SalaryEducationAdmin. Aide I113,300.00NoneAdmin. Aide I213,300.00NoneAdmin. Aide I313,300.00NoneAdmin. Aide I313,300.00NoneAdmin. Aide I313,300.00NoneAdmin. Aide I313,850.00None	Position Title Plantilla Item Salary/ Job/ Pay Grade Monthly   Title, if applicable) No. Salary/ Grade Monthly   Admin. Aide I 1 1 3,300.00 None None   Admin. Aide I 2 1 3,300.00 None None   Admin. Aide I 3 1 3,300.00 None None   Admin. Aide I 3 1 3,850.00 None None   Admin. Aide I 4 1 3,850.00 None None	Position Title (Parenthetical applicable)Plantilla Item No.Salary/ Job/ Pay GradeMonthly SalaryEducationTrainingExperienceAdmin. Aide I113,300.00NoneNoneNoneNoneAdmin. Aide I213,300.00NoneNoneNoneAdmin. Aide I313,300.00NoneNoneNoneAdmin. Aide I313,850.00NoneNoneNoneAdmin. Aide I413,850.00NoneNoneNone	(Parenthetical Title, if applicable)Plantilla Item No.Job/ Pay GradeMonthly SalaryEducationTrainingExperienceEligibilityAdmin. Aide I113,300.00NoneNoneNoneNoneNoneAdmin. Aide I213,300.00NoneNoneNoneNoneNoneAdmin. Aide I313,300.00NoneNoneNoneNoneNoneAdmin. Aide I313,300.00NoneNoneNoneNoneNoneAdmin. Aide I313,850.00NoneNoneNoneNoneNoneAdmin. Aide I413,850.00NoneNoneNoneNoneNone	Position Title (Parenthetical applicable)Plantilla Item No.Salary/ Job/ Pay GradeMonthly Salary GradeEducationTrainingExperienceEligibilityCompetency (if applicable)Admin. Aide I113,300.00NoneNoneNoneNoneNoneN/AAdmin. Aide I213,300.00NoneNoneNoneNoneNoneN/AAdmin. Aide I313,300.00NoneNoneNoneNoneN/AAdmin. Aide I313,300.00NoneNoneNoneNoneN/AAdmin. Aide I413,850.00NoneNoneNoneNoneNoneN/AAdmin. Aide I413,850.00NoneNoneNoneNoneNoneN/A

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