


Republic of the Philippines  
**LGU-ALLEN, NORTHERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-ALLEN NORTHERN SAMAR  
in the CSC Website.

  
**MA. BELLA F. GARDOQUE**  
HRMO

Date: Feb. 26, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	AGRICULTURAL TECHNOLOGIST II	68	10	12,752.00	Bachelor's Degree	None Required	None Required	RA 1080 Agriculturist		
2	ADMINISTRATIVE OFFICER II (HRMO I)	76	11	13,734.00	Bachelor's Degree	None Required	None Required	CS Professional (2nd Level Eligibility)		
3	REVENUE COLLECTION CLERK II	45	7	10,350.00	Completion of 2 (two) years studies in college	None Required	None Required	CS Sub-Prof (1st Level Eligibility)		
	XXXX	XXX	XXX	XXX	XXX	XXXX	XXXX	XXXX		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 15 days.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**MA. BELLA F. GARDOQUE**

MGDH / HRMO

LGU-ALLEN NORTHERN SAMAR

[bella\\_gardoque@yahoo.com.ph](mailto:bella_gardoque@yahoo.com.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.