



Republic of the Philippines
Municipality of Albueria
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the re-publication of the following vacant positions, which are authorized to be filled, at the LGU - Albueria, Leyte in the CSC website, with correction

THOMAS ALEXANDER D. SOLEDAD

HRMO

Date: 22-Aug-19

No.	Position Title (Parenthetical Title, if applicable)	Position Title (Parenthetical Title, if applicable) (corrected)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
						Education	Training	Experience	Eligibility	
1	Municipal Government Head I (Municipal Agriculturist)	Municipal Government Department Head I (Municipal Agriculturist)	77	24	58,639.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None	3 years acquired experience in agriculture or in a related field	Relevant RA 1080	Office of the Municipal Agriculturist
2	Administrative Officer V		2	18	30,468.00	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) or Second Level Eligibility	Office of the Municipal Mayor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send address to

HON. SIXTO

B. DELA VICTORIA, Municipal Mayor below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

THOMAS ALEXANDER D. SOLEDAD

Human Resource Management Officer IV

Municipal Hall, Poblacion, Albueria, Leyte

hrmo.albueria@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.