

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Alangalang Leyte in the CSC website:

LOVELL ANNE M. YU
Municipal Mayor

Date:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Ass
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Mun. Gov't. Dept. Head I (Municipal Assessor)	29	24	P72,313.00	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce or any other related course	None required	3 years experience in real property assessment work or in any related field	R.A. 1080 (Real Estate Service)		Alangalang Leyte
2	Mun. Gov't. Dept. Head I (Municipal Engineer)	8	24	P72,313.00	Bachelor's degree in Civil Engineering	None required	3 years experience in the practice of engineering	Board Passer of R.A. 1080		Alangalang, Leyte
3	Draftsman III	99-82	11	P18,969.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	2 years of relevant experience	8 hours of relevant training	Career Service (Subprofessional) Draftsman or Illustrator (MC 11, s. 96-Cat.1)		Alangalang, Leyte
4	Administrative Aide VI (Utility Foreman)	37	6	P13,195.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat III)		Alangalang, Leyte
5	Librarian I	93-47	10	P17,186.00	Bachelor's degree in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science	None required	None required	R.A. 1080		Alangalang, Leyte
6	Administrative Aide III (Utility Worker II)	2003-26	3	P11,066.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat III)		Alangalang, Leyte
7	Revenue Collection Clerk II	23	7	P13,989.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Alangalang, Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LIZER B. PERALTA RSW

OIC-HRMO

Real Street Alangalang Leyte

lheiperalta3@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.