

Republic of the Philippines
LOCAL GOVERNMENT UNIT-VILLABA, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit - Villaba, Leyte in the CSC website:

MANUEL I. RUBILLOS, JR.
HRMO DESIGNATE
Date: _____

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	AGRICULTURAL TECHNOLOGIST	130	10	14,574.00	Bachelor's Degree relevant to the job.	None Required	None Required	Carrer Service (Professional) Second Level Eligibility		Municipal Agriculture's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL I. RUBILLOS, JR.
HRMO DESIGNATE
LGU-VILLABA, LEYTE

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.