

Republic of the Philippines
Local Government Unit , Taft, Eastern Samar
Request for Publication of Vacant Positions

To: MICHAEL M. DELA CRUZ
DIRECTOR II
CSC FIELD OFFICE
BORONGAN CITY, EASTERN SAMAR


HON. MARIAN JUNE E. LIBANAN
Municipal Mayor

This is to request the publication of the following vacant positions of LGU-Taft Eastern Samar in the CSC website:

Date: July 11, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	LDRRMO II	1.1.17	15	14,715.00	Bachelor Degree	4 hrs. relevant on DRRM	1 year relevant on DRRM	Career Service Professional/2nd Level	N/A	Office of the Mayor
2	MGADH I (under GSO)	1.13.0	22	44,037.75	Bachelor Degree	16 hrs. relevant training	3 years relevant experience	Career Service Professional/2nd Level	N/A	Office of General Services

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JESSICA D. ELLE

ADMIN. AIDE IV/HRMO-DESIGNATE

LGU- TAFT, EASTERN SAMAR

jesstait76@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

