

Electronic copy to be submitted to the CSC FO must be in MS Excel format

CSC Form No. 9  
Series of 2017

Republic of the Philippines  
Municipality of Tabango  
Tabango, Leyte  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (LGU Tabango) in the CSC website:

  
BERNARD JONATHAN M. REMANDABAN  
Municipal Mayor

Date: November 16, 2018

| No. | Position Title           | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards              |               |               | Competency (if applicable)                             | Place of Assignment                         |
|-----|--------------------------|--------------------|------------------------|---------------|--------------------------------------|---------------|---------------|--|---|
|     |                          |                    |                        |               | Education                            | Training      | Experience    |  |   |
| 1   | Social Welfare Officer I | 2                  | 11                     | 176,580.00    | Bachelors Degree Relevant to the Job | None Required | None Required | Career Service (Professional) Second Level Eligibility | Municipal Social Welfare Development Office |
|     |                          |                    |                        |               |                                      |               |               |  |   |
|     |                          |                    |                        |               |                                      |               |               |  |   |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

\_\_\_\_\_  
(Position Title)  
\_\_\_\_\_  
(Complete Office Address)  
\_\_\_\_\_  
(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.