


Republic of the Philippines  
Municipality of San Juan  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Municipality of San Juan in the CSC website:

  
\_\_\_\_\_  
VIRGILIO A. MORTERA  
Municipal Mayor

Date: \_\_\_\_\_

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	MIDWIFE III	39	11	235,440.00	Completion of the Midwifery Course	8 hours of relevant training	2 years of relevant experience	RA 1080	RHU

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

\_\_\_\_\_  
VIRGILIO A. MORTERA  
\_\_\_\_\_  
Municipal Mayor  
\_\_\_\_\_  
San Juan, Southern Leyte  
\_\_\_\_\_  
[municipalityofsanjuan@yahoo.com](mailto:municipalityofsanjuan@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**