



Republic of the Philippines
LOCAL GOVERNMENT UNIT-SAN ISIDRO, LEYTE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of LGU- San Isidro, Leyte in the CSC website:


HON. SUSAN YAP ANG
Municipal Mayor

Date: 05-Jul-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
6	Revenue Collectioun Clerk II	13	7	137,292.00	Completion of 2 years studies in College	None Required	None Required	Career Service Sub Professional/Second Level Eligibility	Delivering service excellence, Attention to detail	Municipals Treasurers Office
7	Admin. Aide III (Utility Worker II)	80	3	107,232.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96 - Cat. II)	Attention to detail, Flexibility	Municipals Treasurers Office
8	Agriculturist II	65	15	261,096.00	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fishiries Tehnology, and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA1080	Professionalism, Interpersonal skills, Monitoring and evaluation	Office of the Municipal Agriculture

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 12, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


HON. SUSAN YAP ANG
Municipal Mayor

Bawod, San Isidro, Leyte cor. Peñaranda St. P. Zamora St., Brgy. Bawod, San Isidro, Leyte

sanisidroleyte1884@gmail.com and hilcin1982@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.