

Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF SAN ISIDRO
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LOCAL GOVERNMENT UNIT OF SAN ISIDRO, NORTHERN SAMAR in the CSC Website:

FERDINAND C. AVILA
(Head of Agency)

Date: June 7, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility			
1	Local DRRM Assistant	112	8	12,212.00	Completion of 2 years in College	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service Sub Professional 1st Level Eligibility			LGU - San Isidro, N. Samar
2	Revenue Collection Clerk I	73	5	10,111.00	Completion of 2 years studies in College	None Required	None Required	Career Service Sub Professional 1st Level Eligibility			LGU - San Isidro, N. Samar
3	Clerk II	58	4	9,506.00	Completion of 2 years studies in College	None Required	None Required	Career Service Sub Professional 1st Level Eligibility			LGU - San Isidro, N. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 23, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FERDINAND C. AVILA
Municipal Mayor
LGU-SAN ISIDRO, N. SAMAR
emailadd: hmolgusansidro1@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.