

Republic of the Philippines  
(LGU-San Antonio)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (LGU-San Antonio) in the CSC website:



RUDY S. BAGUIOSO

(Head of Agency)

Date: June 25, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Mun.Gov.Dept.Head (Municipal Treasurer)	17	24	34,825.00	B.S Commerce, Public Adm. Or Law	None required	3 year experience in Treasury or Accounting	Career Service Professional		MTO- San Antonio, Northern Samar
2	Mun.Gov.Dept.Head (Mun.Social Welfare & Dev't Officer))	24	24	34,825.00	BS Social Work	None required	3 year experience	RA 1080		MSWDO-San Antonio, N. Samar
3	Social Welfare Officer I	25	11	12,984.00	BS Social Work	None required	None required	RA 1080		MSWDO-San Antonio, N. Samar
4	Administrative Aide VI (Accounting Clerk I)	16	6	9,045.00	At least 2 yrs College studies	None required	None required	Career Service (Subprofessional)		Accounting Office, San Antonio, N. Samar
5	Administrative Aide IV (Clerk II)	3.2	4	7,827.00	Completion of 2 years studies in College	None required	None required	Career Service (Subprofessional)		Legislative Office, San Antonio, N. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

RUDY S. BAGUIOSO

Municipa Mayor

San Antonio, Northern Samar

[rudymbaguioso@yahoo.com](mailto:rudymbaguioso@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**







