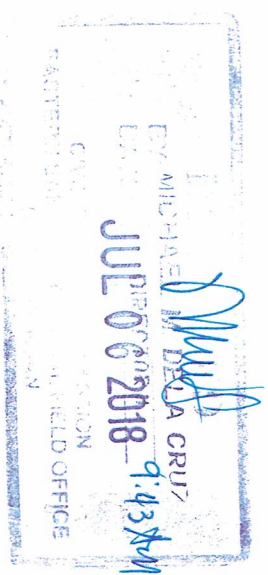


Republic of the Philippines
Local Government Unit
Quinapondan, Eastern Samar
Request for Publication of Vacant Position



To: CIVIL SERVICE COMMISSION(CSC)

This is to request the publication of the following vacant position of the Local Government Unit, Quinapondan, Eastern Samar in the CSC website:

ATTY. RAFAEL S. ASEBIAS
Municipal Mayor
(Head of Agency)
Date: JULY 6, 2018

No.	Position Title	Plantilla Item No.	Salary /Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	MUNICIPAL GOVERNMENT DEPARTMENT HEAD (Municipal Social Welfare and Development Officer)	L-11-001	24	P51,309.00	Bachelor's Degree in Social Work or Bachelor's Degree preferably in Sociology or any related course	8 hours of Relevant Training	3 years experience in the Practice of Social Work	RA 1080, MCH#1051998 (License in Social Work)	N/A	Quinapondan, Eastern Samar
2	ENVIRONMENTAL MANAGEMENT SPECIALIST II	Q-17-001	15	P20,307.00	Bachelor's Degree relevant to the Job	4 hours of Relevant Training	1 year of relevant experience	Career Service Professional/2nd Level Eligibility	N/A	Quinapondan, Eastern Samar
3	ADMINISTRATIVE AIDE (Utility Worker I)	G-07-002	1	P7,357.00	Must be able to read and interpret written and verbal instruction	None required	None required	None required	N/A	Quinapondan, Eastern Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than JULY 31, 2018

1. Fully accomplished Personal Data Sheet (PDS) with recent Passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. RAFAEL S. ASEBIAS / Local Government Unit

Municipal Mayor

Quinapondan, Eastern Samar

Iguquinapondansarsa@gmail.com/lorenzo.gahoy@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED