



Republic of the Philippines  
LOCAL GOVERNMENT UNIT OF PINTUYAN, SOUTHERN LEYTE  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the Municipality of Pintuyan, Southern Leyte in the CSC website:

  
RUSTICO L. ESTRELLA  
(Head of Agency)

Date:

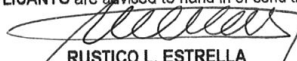
June 19, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Administrative Officer II (Budget Officer I)	27	11	160,248.00	Bachelor's Degree Relevant to the Job	None Required	None Required	CAREER SERVICE (Professional) Second level Eligibility	Budget Office
2	Agricultural Technologist I	48	10	148,932.00	Bachelor's Degree Relevant to the Job	None Required	None Required	RA1080	Municipal Agriculture and Services Office
3	Administrative Aide VI (Accounting Clerk II)	29	6	112,380.00	Completion of Two Years Studies in College	None Required	None Required	CAREER SERVICE (Sub- professional) First level Eligibility	Accounting Office
4	Revenue Collection Clerk I	23	5	104,904.00	Completion of Two Years Studies in College	None Required	None Required	CAREER SERVICE (Sub- professional) First level Eligibility	Treasurer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2018

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

  
RUSTICO L. ESTRELLA  
Municipal Mayor  
F. Castañares St. Pob. Ubos, Pintuyan, Southern Leyte  
[lqu.pintuyan@yahoo.com.ph](mailto:lqu.pintuyan@yahoo.com.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.