

Republic of the Philippines
LGU-PAMBUJAN, NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Pambujan in the CSC website:


MAYOR FELIPE A. SOSING
(Head of Agency)

Date: June 28, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Business Permit & Licensing Officer			250.00/day	Bachelor's Degree	None Required	None Required	2nd level (Professional)		Mayor's Office, LGU-Pambujan
2	Public Information Officer			250.00/day	Bachelor's Degree	None Required	None Required	2nd level (Professional)		Mayor's Office, LGU-Pambujan
3	Cooperative Dev't. Specialist			250.00/day	Bachelor's Degree	None Required	None Required	2nd level (Professional)		Mayor's Office, LGU-Pambujan
4	Sports Development Officer			250.00/day	Bachelor's Degree	None Required	None Required	1st level (Sub-Professional)		Mayor's Office, LGU-Pambujan
5	Culture Arts, Tourism & Dev't Officer			250.00/day	Bachelor's Degree	None Required	None Required	2nd level (Professional)		Mayor's Office, LGU-Pambujan
6	Assessment Clerk			250.00/day	2 yrs studies in college	None Required	None Required	1st level (Sub-Professional)		MAO, LGU-Pambujan
7	Day Care Worker			250.00/day	High School Graduate	None Required	None Required	MCII, s 96-CAT II		Mayor's Office, LGU-Pambujan
8	Clerk II			250.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		MSWDO, LGU-Pambujan
9	Social Welfare Assistant			350.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		MSWDO, LGU-Pambujan
10	Agricultural Technician			200.00/day	2 yrs studies in college	None Required	None Required	1st level (Sub-Professional)		Mun. Agri Office, LGU-Pambujan
11	Administrative Aide III			200.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		BAC, LGU-Pambujan
12	Administrative Aide III			200.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		GSO, LGU-Pambujan
13	Administrative Aide III			200.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		MTO, LGU-Pambujan
14	Driver I			200.00/day	Elementary School Graduate	None Required	None Required	Driver License (MC II, s 96-CAT II)		MHO, LGU-Pambujan

15	Aquaculture Technician			200.00/day	2 yrs studies in college	None Required	None Required	1st level (Sub-Professional)		Mun.Aгри Office, LGU-Pambujaj
16	Municipal Environment and Natural Resources			300.00/day	Bachelor's Degree	None Required	3 years Experience	First Grade or its equivalent		Mayor's Office, LGU-Pambujan
17	Administrative Aide III			200.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		Mayor's Office, LGU-Pambujan
18	Revenue Collector Clerk I			200.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		MTO, LGU-Pambujan
19	Administrative Aide III			200.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		Vice Mayor's Office, LGU-Pambujan
20	Agricultural Technician			200.00/day	2 yrs studies in college	None Required	None Required	1st level (Sub-Professional)		Mun.Aгри Office, LGU-Pambujan
21	Agricultural Technician			200.00/day	2 yrs studies in college	None Required	None Required	1st level (Sub-Professional)		Mun.Aгри Office, LGU-Pambujan
22	Agricultural Technician			200.00/day	2 yrs studies in college	None Required	None Required	1st level (Sub-Professional)		Mun.Aгри Office, LGU-Pambujan
23	Agricultural Technician			200.00/day	2 yrs studies in college	None Required	None Required	1st level (Sub-Professional)		Mun.Aгри Office, LGU-Pambujan
24	Administrative Aide III			200.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		BAC, LGU-Pambujan
25	Administrative Aide III			200.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		BAC, LGU-Pambujan
26	Administrative Aide III			250.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		Mayor's Office, LGU-Pambujan
27	Administrative Aide III			250.00/day	2 yrs studies in college	1 year relevant training	None Required	1st level (Sub-Professional)		Mayor's Office, LGU-Pambujan
28	Administrative Aide III			250.00/day	2 yrs studies in college	None Required	None Required	1st level (Sub-Professional)		MDRRMO, LGU-Pambujan

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FELIPE A. SOSING
Municipal Mayor
Pambujan, Northern Samar
gina_poldo@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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1	Medical Technologist II	4411-3	15	29,010.00	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	4 hours relevant training	1 year relevant experience	RA 1080		MHO, LGU-Pambujan
2	Budget Officer II	1071-2	15	21,758.00	Bachelor's Degree relevant to the Job	4 hours relevant training	1 year relevant experience	Career Service (Professional) 2nd eligibility		MBO, LGU-Pambujan

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