

Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Mahaplag



Request for Publication of Vacant Positions

o: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of **LGU-Mahaplag, Leyte** in the CSC website:

Electronic copy to be submitted to the CSC FO

REC must be in Excel format

JAN 10 2019 9:44 a.m.
 CIVIL SERVICE COMMISSION
 LEYTE FIELD OFFICE

EDITHA V. JUMAMOY

(HRMO-Designate)

Date: **January 10/2019**

No.	Position Title	Plantilla Item No.	Salary/Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Municipal Gov't. Dept. Head I (Municipal Engineer)	48	24	659,688.00	Civil Engineer Graduate	32 hours of relevant training	4 years relevant experience	R A 1080		Municipal Engineering Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 25, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/licence; and
4. Photocopy of transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

EDITHA V. JUMAMOY
 HRMO-Designate
 LGU-Mahaplag, Leyte
hrmo.mahaplag@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.