


Republic of the Philippines
Municipality of Limasawa
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU LIMASAWA in the CSC website:


MELCHOR P. PETRACORTA
(Head of Agency)

Date: 13-Jun-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MGDH I (Mun. Treasurer)	28	24	36,797.00	Bachelor's degree preferably in Commerce, Public Administration or Law	None	3 years experience in treasury or accounting service	First grade or its equivalent		MTO-LGU LIMASAWA
2										
3										
4										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Melchor P. Petracorta
Municipal Mayor
Cabulihan Limasawa So. Leyte
petracorta06@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.