Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines LOCAL GOVERNMENT UNIT OF LILOAN, SOUTHERN LEYTE

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication	of the following vacant position,	, which are authorized to be filled, at the	LGU-Liloan, So. Levte	in the CSC website:

ANNE MARIE C. SERDAN

HRMO

Date: 11-Jan-19

No.	Position Title (Parenthetical Title, if applicable) Plantilla Ite	Diantilla Itam	Salary/	b/ Pay Salary	Qualification Standards					
			Job/ Pay Grade		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Revenue Collection Clerk I	23a	5		Completion of two years studies in college	None required	None required	Career Service [Subprofessional]	NA	Municipal Treasurer's Office
2	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx									
3										
4		·								
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MGDH I Mabini St., Poblacion, Liloan, So. Leyte annemarie crave@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.