

Republic of the Philippines  
Province of Southern Leyte  
MUNICIPALITY OF HINUNANGAN  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - Hinunangan, Southern Leyte in the CSC website:

  
HON. FLORENTINO S. FERNANDEZ, JR.  
Municipal Vice Mayor

Date: July 23, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility worker I)	24	1/1	7,985.00	Must be able to read and write	None required	None required	None required (MC 11,S. 96, CAT. III)		Office of the Municipal Vice Mayor
2	Administrative Aide I (Utility worker I)	19-A	1/1	7,985.00	Must be able to read and write	None required	None required	None required (MC 11,S. 96, CAT. III)		Office of the Sangguniang Bayan

**QUALIFIED APPLICANTS** are advised to accomplish the following documents:

1. Application Letter and Updated Resume

NOTE: Including the requirements of Filipino Citizenship, of good moral and a resident of the Local Government Unit concerned.

**All pertinent documents must be hand in to:**

HON. FLORENTINO S. FERNANDEZ, JR.  
Municipal Vice Mayor  
LGU - Hinunangan, Southern Leyte

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED  
AND BE SPECIFIC TO THE POSITION YOU ARE APPLYING FOR.**



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Province of Southern Leyte  
**MUNICIPALITY OF HINUNANGAN**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - Hinunangan, Southern Leyte in the CSC website:

  
ENGR. REYNALDO C. FERNANDEZ  
Municipal Mayor

Date: July 23, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility worker I)	30	1/1	7,985.00	Must be able to read and write	None required	None required	None required (MC 11,S. 96, CAT. III)		Office of the Municipal Civil Registrar
2	Administrative Aide I (Utility worker I)	43-B	1/1	7,985.00	Must be able to read and write	None required	None required	None required (MC 11,S. 96, CAT. III)		Office of the Municipal Treasurer
3	Administrative Aide I (Utility worker I)	43-D	1/1	7,985.00	Must be able to read and write	None required	None required	None required (MC 11,S. 96, CAT. III)		Office of the Municipal Treasurer
4	Administrative Aide I (Utility worker I)	70-A	1/1	7,985.00	Must be able to read and write	None required	None required	None required (MC 11,S. 96, CAT. III)		Office of the Municipal Engineer

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1. Application Letter and Updated Resume

NOTE: Including the requirements of Filipino Citizenship, of good moral and a resident of the Local Government Unit concerned.

**All pertinent documents must be hand in to:**

ENGR. REYNALDO C. FERNANDEZ  
Municipal Mayor  
LGU - Hinunangan, Southern Leyte

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