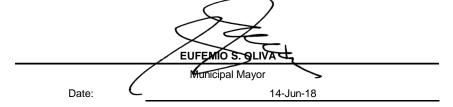
## Republic of the Philippines MUNICIPALITY OF GANDARA Request for Publication of Vacant Positions

## To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU, Gandara, Samar in the CSC website:



No.	Position Title	Plantilla Item No.	I ION/ Pav I	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Admi. Aide II	1091-18	SG-2	116,148.00	Elem. School Grad.	None Required	None Required	None Required	N/A	Mun. Treasurer's Office
	(Messenger)									
	Nothing Follows									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_\_\_.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. EUFEMIO S. OLIVA						
Municipal Mayor						
LGU, Gandara, Samar						
albumanglag@yahoo.com						

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.