Republic of the Philippines (Name of Agency) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the <u>LGU-CATUBIG</u> in the CSC website:

Jolafad O. Unired

GALAHAD O. VICENCIO

Municipal Mayor

12/06/2018

Date:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Senior Environmental Management Specialist	1011-26	18/1	P30,468.00	Bachelors degree	8 hours of	2 years of	Career Service		LGU-Catubig
		(Suplimental			relevant to the	relevant training	relevant	(Professional)		Office of the Mayor
		Plantilla 2018			Job		experience	Second Level		
		Ordinance No.						Eligibility		
		009-s-2018)								

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Dec. 19, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ESTELITA H. DIAZ							
HRMO-III							
F De Asis Street . Brgy 1 , Poblacion , Catubig N. Samar							
lita.diaz142@gmail.com							

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.