

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Catarman in the CSC website:

FRANCISCO C. ROSALES, JR.
(Head of Agency)
Date: September 4, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	MGDH-1/DPOSA	18-0	24	65,969.00	Bachelor's degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	Career Service (Professional) Second Level Eligibility		Maintenance of Public Order and Safety Office
2	MGDH-1/HRMO-V	17-0	24	65,969.00	Masteral Degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	Career Service (Professional) Second Level Eligibility		Human Resource Management and Development Office
3	Admin. Aide-I/Utility Worker	15-18	1	9,459.00	Must be able to read and write	None required	None required	None required		MENRO
4	Admin. Aide-VI/Labor Foreman	16-5	6	12,906.00	High School Graduate	None required	None required	None required		Office of the MDRMO
5	Cemetery Caretaker	19-42	2	10,080.00	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
6	Agriculturist-II	14-4	15	26,109.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Municipal Agriculture and Extension Serv. Office
7	Aquaculturist-II	14-5	15	26,109.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Municipal Agriculture and Extension Serv. Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 10, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



FRANCISCO C. ROSALES, JR.

Municipal Mayor

LGU-Catarman, Northern Samar

jakesleonard0001@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Catarman in the CSC website:

FRANCISCO C. ROSALES, JR.
(Head of Agency)
Date: September 7, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Cook	16-6	3	10,723.00	Elementary School Graduate	None required	None required	None required		MDRRMO
2	Security Guard-1	18-6	3	10,723.00	High School Graduate	None required	None required	None required		Maintenance of Public order and Safety
3	Ticket Checker	19-6	3	10,723.00	High School Graduate	None required	None required	None required		Office of the Economic Enterprise
4	Ticket Checker	19-7	3	10,723.00	High School Graduate	None required	None required	None required		Office of the Economic Enterprise
5	Ticket Checker	19-38	3	10,723.00	High School Graduate	None required	None required	None required		Office of the Economic Enterprise
6	Admin. Aide-I/Utility Worker	19-40	1	9,459.00	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
7	Admin. Aide-I/Utility Worker	19-41	1	9,459.00	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
8	Admin. Aide-I/Utility Worker	19-44	1	9,459.00	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise

9	Admin. Aide-I/Utility Worker	19-11	1	9,459.00	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
10	Cemetery Caretaker	19-43	2	10,080.00	Must be able to read and write	None required	None required	None required		Office of the Economic Enterprise
11	Engineer-II	10-3	16	28,589.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 years of relevant experience	RA 1080		Municipal Engineering Office
12	Engineer-1	10-4	12	19,934.00	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080		Municipal Engineering Office
13	Social Welfare Officer-III	13-2	18	34,277.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080 Board of Social Workers		MSWDO
14	Revenue Collection Clerk-1	19-26	5	12,133.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)		Office of the Economic Enterprise
15	Revenue Collection Clerk-1	19-31	5	12,133.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)		Office of the Economic Enterprise

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 26, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FRANCISCO ROSALES, JR.

Municipal Mayor

LGU-Catarman, Northern Samar

jakesleonard0001@yahoo.com

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