

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
LGU Calubian, Leyte
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calubian, in the CSC website:


BERNADETTE C. MENDOZA
HRMO-Designate
Date: January 3, 2019

No. (Parent/child Title, if applicable)	Position Title	Parent/child Title, if applicable	Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	Youth Development Officer III	56-A	G-18	28,564.00	Bachelor's Degree	8 hours of Relevant Training	2 years of Relevant Experience	Career Service Professional (Second Level Eligibility)	Idan, Social Welfare and Development Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017), which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/airmail their application to:

Hon. Doro C. Pelicant
Municipal Mayor
LGU Calubian, Leyte
calubianRA1@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.