


o: CIVIL SERVICE COMMISSION (CSC)

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF CALBAYOG CITY
Request for Publication of Vacant Positions

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calbayog in the CSC website:


FLORANTE N. AQUINO
OIC-CHRMO

Date: January 15, 2019

No.	Position Title (Parenthetical Title, if any)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards				Competency (if applicable)	Place Assig.
					Education	Training	Experience	Eligibility		
1	ADMINISTRATIVE AIDE I (UW-I)	343	1	10,510.00	Must be able to read and write	None Required	None Required	None Required	None Required	LGU Calbayog
2	ADMINISTRATIVE AIDE I (UW-I)	339	1	10,510.00	Must be able to read and write	None Required	None Required	None Required	None Required	LGU Calbayog
3	STATISTICIAN I	395	11	20,179.00	Bachelor's Degree relevant to the job	None Required	None Required	CS Prof./ Second Level		LGU Calbayog
4	FARM SUPERINTENDENT II	943	15	29,010.00	Bachelor's Degree relevant to the job	4 hours relevant training	1 year relevant experience	CS Prof./ Second Level		LGU Calbayog
5	CITY GOVT. ASSISTANT DEPT. HEAD I	1022	23	65,604.00	Bachelor's Degree	16 hours relevant training	3 years relevant experience	CS Prof./ Second Level		LGU Calbayog
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We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation, and sexual/gender orientation. Interested and qualified applicants should signify their interest in writing.

- Attach the following to the application letter and send to the address below not later than January 30, 2019.
1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the last rating period (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
- QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RONALDO P. AQUINO, CPA
City Mayor
Office of the City Mayor, Calbayog City

Thru:

FLORANTE N. AQUINO
OIC-CHRMO
CHRMO, City Hall, J.D. Avelino St., Calbayog City
Email Add: chrmo.calbayog@gmail.com