



Republic of the Philippines
LOCAL GOVERNMENT UNIT OF CALBAYOG CITY
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU - Calbayog City in the CSC website:

RONALDO P. AQUINO, CPA

(Head of Agency)

Date: 12-Jul-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards						Place of Assignment
					Education	Relevant Training	Relavant Experience	Eligibility	Competency (if applicable)		
1	ENGINEER IV	205	22/1	P633,396.00	Bachelor's Degree in Engineering relevant to the job	16 hours relevant training	3 years relevant experience	RA 1080 - Engineer		LGU Calbayog	
2	ADMINISTRATIVE AIDE III	649	3/1	136,644.00	Must be able to read and write	None required	None Required	None required		LGU Calbayog	
3	MIDWIFE III	782	13/1	279,084.00	Completion of Midwifery Course	16 hours relevant training	3 years relevant experience	RA 1080 - Midwife		LGU Calbayog	
4	SOCIAL WELFARE OFFICER III	860	18/1	428,316.00	Bachelor's Degree on Social Work Graduate	8 hours relevant training	2 years relevant experience	RA 1080 - Social Worker		LGU Calbayog	
5	ADMINISTRATIVE ASST. IV (Bookbinder IV)	956	10/1	218,604.00	Elementary School Graduate	8 hours relevant training	2 years relevant experience	None required		LGU Calbayog	
6	ADMINISTRATIVE AIDE I	966	1/1	119,772.00	Must be able to read and write	None required	None Required	None required		LGU Calbayog	

Interested and qualified applicants should signify their interest in writing. Attached the following documents to the application letter and send to the address below not later than July 27, 2018

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the present position for one (1) year (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
- QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


RONALDO P. AQUINO, CPA
City Mayor

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.