



Republic of the Philippines  
PROVINCE OF LEYTE  
CITY OF BAYBAY  
-00000-

**Human Resource Management Office**

**MARIANITO E. GORGONIO**

Supervising Admn. Officer (HRMO IV)

September 7, 2018

DIRECTOR VICTORIA F. ESBER  
Director IV  
Civil Service Commission Regional Office VIII  
Government Center, Palo, Leyte

Attention: Ms. MARJORIE ANNE F. CADIZ  
Supervising Human Resource Specialist  
OIC – Examination Services Division

Dear Director Esber:

May we request for the verification of the civil service eligibility of the following:

	NAME (1)	DATE/PLACE OF BIRTH (2)	ELIGIBILITY (3)	DATE/PLACE OF EXAM/ISSUAN CE (4)	RATIN G (5)	ESD REMARKS
1	Quero, Carlos Jr. V.	August 17, 1955 Tondo, Manila	Career Service Subprofessional	December 6, 1981 Tacloban City	70	Identity OK [ ] PSP Disposed [ ] No PSP [ ] No ML [ ]
Per ML		DOB POB		DOB POB		
2	Baclayon, Yole Erlinda S.	Dec. 27, 1960 Baybay, Leyte	Brgy. Official	May 4, 2010 Palo, Leyte		Identity OK [ ] PSP Disposed [ ] No PSP [ ] No ML [ ]
Per ML		DOB POB				

Documents attached:


[ / ] Personal Data Sheet

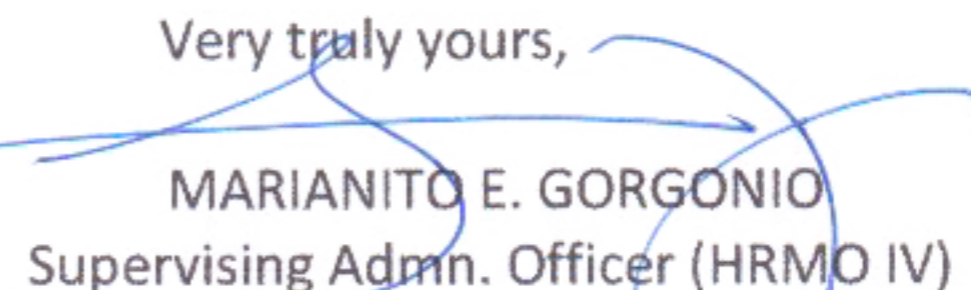
[ / ] Certificate of Eligibility / Report of Rating

Please acknowledge receipt hereof.

Thank you.

Noted:

  
CARMEN L. CARI  
City Mayor

Very truly yours,  
  
MARIANITO E. GORGONIO  
Supervising Admn. Officer (HRMO IV)