

Republic of the Philippines
Municipality of Babatngon
Request for Publication of Vacant Positions

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CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE I

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Babatngon in the CSC website:

MARIA FE G. GALAPON
Municipal Mayor

Date:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Admin. Aide 1 (Utility worker I)	9	1	Php7,486.00	Must be able read and write	None required	None required	None required (MC.11,s. 96-CAT.III)	MO
2	Admin. Aide 1 (Utility worker I)	81	1	Php7,486.00	Must be able read and write	None required	None required	None required (MC.11,s. 96-CAT.III)	MACCO
3	Const. & Maintenance Capataz	64	5	Php9,731.00	Elem. Schl. Grad.	None required	None required	None required (MC.11,s. 96-CAT.III)	MEO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 30, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Barangay clearance and Police clearance
3. School permanent record

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA FE G. RONDINA
Municipal Mayor
Barangay District I, Babatngon, Leyte
(E-mail Address)


MARIA FE GALAPON RONDINA
Municipal Mayor

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.