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CSC FO
must be in MS Excel format

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF BABATNGON
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **LGU BABATNGON** in the CSC website:


MARIA FE G. RONDINA
 Municipal Mayor

(Head of Agency)

Date: June 20, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Eleven (11) Clerk I (Casual)		3	7,486.00	Completion of 2 years in College	None required	None required	None required		
2	Six (6) Laborer (Casual)		1	7,486.00	Must be able to interpret verbal or written instruction	None required	None required	None required		
3	Five (5) Driver (Casual)		3	7,486.00	Must be able to read and understand instruction with valid professional driver's license	None required	None required	None required		
4	Eight (8) Administrative Aide 1 (Casual)		1	7,486.00	Completion of Secondary School Course	None required	None required	None required		

5	Two (2) Utility Worker I (Casual)		1	7,486.00	Completion of Elementary School Course	None required	None required	None required		
6	Three (3) Revenue Collection Clerk (1) (Casual)		5	7,486.00	Completion of 2 years in College	None required	None required	None required		
7	One (1) Budgetting Aide (Casual)		4	7,486.00	Completion of 2 years in College	None required	None required	None required		
8	Three (3) Ticket Checker (Casual)		3	7,486.00	Completion of Secondary School Course	None required	None required	None required		
9	One (1) Meter Reader I (Casual)		4	7,486.00	Completion of 2 years in College	None required	None required	None required		
10	One (1) Nursing Attendant (Casual)		4	7,486.00	Completion of Secondary School Course	None required	None required	None required		
11	One (1) Social welfare Aide (Casual)		4	7,486.00	Completion of 2 years in College	None required	None required	None required		
12	License Inspector I (casual)		6	7,486.00	Completion of 2 years in College	None required	None required	None required		
13	Electrician I (casual)		4	7,486.00	Completion of Secondary School Course	None required	None required	None required		
14	Meat Inspector I (Casual)		6	7,486.00	Completion of 2 years in College	None required	None required	None required		
15	Three (3) Accounting Clerk I (Casual)		4	7,486.00	Completion of 2 years in College	None required	None required	None required		

16	Twelve (12) Legislative Staff Employeeel (Casual)		2	7,486.00	Completion of Secondary School Course	None required	None required	None required		
17	Market Inspector I		6	7,486.00	Completion of 2 years in College	None required	None required	None required		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 30, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Application letter

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA FE GALAPON RONDINA
Municipal Mayor
Municipal Compound

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.