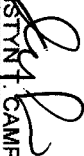


Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
LGU - ANAHAWAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU - ANAHAWAN in the CSC website:


KRISTYN T. CAMPADO
HRMO

Date: January 14, 2019

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | Place of Assignment |
|-----|---|--------------------|------------------------|----------------|--|---------------|--|--|---|
| | | | | | Education | Training | Experience | Eligibility | |
| 1 | Municipal Agriculturist I | 44 | 24 | 45,091.00 | Bachelor's degree in Agriculture or any related course | none | 3 years acquired experience in agriculture or in a related field | First grade or its equivalent | Office of the Mun. Agriculture Services |
| 2 | Revenue Collection Clerk II | 31 | 7 | 10,350.00 | Completion of 2 years studies in college | none required | none required | Career Service (Subprofessional) First Level Eligibility | Mun. Treasurer's Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

KRISTYN T. CAMPADO
HRMO II
Anahawan, Southern Leyte
lguanahawan@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.