

Republic of the Philippines
MUNICIPALITY OF ABUYOG
Province of Leyte
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Abuyog in the CSC website:

LEMUEL GIN K. TRAYA

Municipal Mayor

Date: July 6, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Engineer 1	6	12	19,248.00	Bachelor's degree in Engineering relevant to the job	None required	None required	None required	RA 1080		Office of the Municip Engineer
2	Agril. Technologist	3	10	16,395.00	Bachelor's degree relevant to the job	None required	None required	None required	RA 1080		Office of the Mun. Agriculturist
3	Admin. Aide 111 (Utility Worker 11)	10	3	10,248.00	Must be able to read and write	None required	None required	None required	None required (MC. 11. S. 96-Cat. 111)		Office of the Mun. Agriculturist
4	Admin. Aide 1 (Utility Worker 1)	4	1	8,983.00	Must be able to read and write	None required	None required	None required	None required (MC. 11. S. 96-Cat. 111)		Office of the Mun. Mayor (Hotel Operation's)

Admin. Aide 1 (Utility Worker 1)	8	1	8,983.00	Must be able to read and write	None required	None required	None required (MC.11.S. 96-Cat.111)	Office of the MDRMO
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Requested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 24, 2018..

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

UNQUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LEMUEL GIN K. TRAYA

Municipal Mayor

LGU-Abuyog

abuyog_mayorsoffice@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.