

Republic of the Philippines
MUNICIPALITY OF ABUYOG
 Province of Leyte

Request for Publication of Vacant Position

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of Local Government Unit-Abuyog in the CSC website:


LEMUEL GIN K. TRAYA
 Municipal Mayor
 Date: June 4, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Annual Salary	Qualification Standards							Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If Applicable)			
1	Nurse 11,	3	15	330, 780.00	Bachelor of Science in Nursing	one year relevant experience	4 hours of relevant training	R.A. 1080	1. Leadership 2. Good Human/Public Relation	Office of the Municipal Health RHU-1		
2	Admin. Aide 111 (Clerk 1)	7	3	122,976.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Municipal Assessor's Office		
3	2-Admin. Aide 1 (Utility Worker 1)	11,12	1	107,796.00	Must be able to read and write	None required	None required	None required (MC. 11.s. 96-Cat. 111)		Municipal Accountant's Office		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **June 30, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at [www. Csc.gov.ph](http://www.Csc.gov.ph);
2. Performance Rating in the present position for one (1) year (if applicable);
3. Photocopy of Certificate of Eligibility/Rating/License; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LEMUEL GIN K. TRAYA

Municipal Mayor

LGU-Abuyog

abuyog_mayoroffice@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.