

Republic of the Philippines
Municipality of Hinabangan
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Hinabangan in the CSC website:

Date: January 14, 2019


VIRGINIA B. CARDENAS
HRMO

No. (Parentetical Title, if applicable)	Position Title	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Plumber Foreman	PF-107-2018	8	Php 12, 212.00	High School Graduate or Completion of relevant vocational/ trade course	4 hours of relevant training	1 year of relevant experience	MC 10, s. 2013 Cat. II	Analytical Thinking; Flexibility	Office of the Municipal Engineer
2	Draftsman II	DM2-50-2018	8	Php 12, 212.00	Completion of two years studies in college or high school graduate with relevant vocational/ trade course	4 hours of relevant training	1 year of relevant experience	MC 10, s. 2013 Cat. II	Technical capacity; Problem solving/ analysis; Thoroughness	Office of the MPDC
3	Day Care Worker I	DCW1-11-1999	6	Php 10, 755.00	High School Graduate	None required	None required	None required (MC 11, S.96- Cat.III)	Friendliness; Patience; Knows how to deal children	Office of the MSWDO
4	Agricultural Technologist	AT-95-2018	10	Php 14,039.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	>Good knowledge of general agricultural technology and principles with some knowledge of various agricultural programs >Ability to communicate with rural clients by oral, written or mixed methods and to make effective use of mass media	Office of the Municipal Agriculture
5	Day Care Worker I	DCW1-78-2001	6	Php 10, 755.00	High School Graduate	None required	None required	None required (MC 11, S.96- Cat.III)	Friendliness; Patience; Knows how to deal children	Office of the MSWDO
6	Electrician I	ELEC1-111-2017	4	Php 9, 506.00	High School Graduate or Completion of relevant vocational / trade course	None required	None required	MC 10, s. 2013 Cat. II	Mechanical Aptitude; Problem-solving skills	Office of the Municipal Engineer
7	Administrative Aide III (Driver I)	ADA3-10-2016	3	Php 8,936.00	Elementary School Graduate	None required	None required	Driver's License (MC 11, s.96- Cat.II)		Office of the Mayor

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIRGINIA B. CARDENAS
HRMO IV
Brgy. Rawis, Hinabangan, Samar, 6713
virginiacardenas25@gmail.com