



BULLETIN
OF
VACANT
POSITIONS
(Pursuant to R.A. 7041)

April 13, 2018
Date of Release

Published by:

Civil Service Commission
Field Office – Leyte II
Government Center
Palo, Leyte

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Date Released: April 13, 2018



Republic of the Philippines

Department of Education

Region VIII (Eastern Visayas)

DIVISION OF LEYTE

Government Center, Candahug, Palo, Leyte



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CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE II

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Division of Leyte) in the CSC website:

RONELO AL K. FIRMO, Ph.D., CESO V

Schools Division Superintendent

Date: **April 10, 2018**

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards | | | | Place of Assignment | |
|-----|--------------------------------|--------------------|---------------------------------|------------------|-------------------------|----------|---------------------|-------------|---------------------|-------------------------------|
| | | | | | Education | Training | Experience | Eligibility | | Competency (if applicable) |
| | Teacher 1 (Secondary) | | | | | | | | | |
| | | 541771 15 | 11 | 242,148.00 | BSED or its equivalent | none | none | PBET/LET | | San Agustin NHS |
| | | 540265 17 | 11 | 242,148.00 | BSED or its equivalent | none | none | PBET/LET | | Trinidad Caidic NHS |
| | Teacher 2 (Elementary) | | | | | | | | | |
| | | 540327 11 | 12 | 265,788.00 | BEED or its equivalent | none | 1 yr. relevant exp. | PBET/LET | | Matalom South |
| | Teacher 2 (Senior High School) | | | | | | | | | |
| | | 540278 17 | 12 | 265,788.00 | BEED or its equivalent | none | 1 yr. relevant exp. | PBET/LET | | New Item |
| | | 541651 16 | 12 | 265,788.00 | BEED or its equivalent | none | 1 yr. relevant exp. | PBET/LET | | New Item |
| | | 541652 16 | 12 | 265,788.00 | BEED or its equivalent | none | 1 yr. relevant exp. | PBET/LET | | New Item |
| | | 541653 16 | 12 | 265,788.00 | BEED or its equivalent | none | 1 yr. relevant exp. | PBET/LET | | New Item |
| | | 541654 16 | 12 | 265,788.00 | BEED or its equivalent | none | 1 yr. relevant exp. | PBET/LET | | New Item |
| | | 541655 16 | 12 | 265,788.00 | BEED or its equivalent | none | 1 yr. relevant exp. | PBET/LET | | New Item |

| | | | | | units | | | | | | | | | | | | | |
|--|--------|----|----|------------|------------------------------|----------------------|----------------------|--|--|--|--|--|--|--|--|--|--|----------|
| Principal II (Senior High School) | | | | | | | | | | | | | | | | | | |
| | 540016 | 16 | 20 | 564,444.00 | Bachelors degree in | 40 hrs relevant exp. | HT for 2 yrs; or TIC | | | | | | | | | | | Insular |
| | 540017 | 16 | 20 | 564,444.00 | Elem. Education or | 40 hrs relevant exp. | for 2 yrs; or TCHR | | | | | | | | | | | Insular |
| | 540018 | 16 | 20 | 564,444.00 | Bachelors degree w/18 | 40 hrs relevant exp. | for 5 yrs. | | | | | | | | | | | Insular |
| | 540019 | 16 | 20 | 564,444.00 | professional education | 40 hrs relevant exp. | | | | | | | | | | | | Insular |
| Assistant School Principal II | | | | | | | | | | | | | | | | | | |
| | 540090 | 16 | 19 | 505,188.00 | Masters degree in Education | 3 years as Special | 24 Hrs of Relevant | | | | | | | | | | | Insular |
| | 540091 | 16 | 19 | 505,188.00 | or its Equivalent | Education Teachers | Training | | | | | | | | | | | Insular |
| | 540092 | 16 | 19 | 505,188.00 | | or 2 years as HT | | | | | | | | | | | | Insular |
| Special Science Teacher I | | | | | | | | | | | | | | | | | | |
| | 540005 | 16 | 13 | 290,688.00 | Bachelors Degree in | None | None | | | | | | | | | | | New Item |
| | 540006 | 16 | 13 | 290,688.00 | Education or its Equivalent. | None | None | | | | | | | | | | | New Item |
| Administrative Assistant III (Senior High School) | | | | | | | | | | | | | | | | | | |
| | 540129 | 14 | 09 | 209,676.00 | completion of 2 yrs. | 1 yr relevant | 4 hrs training | | | | | | | | | | | LDO |
| | | | | | studies in college | exp. | | | | | | | | | | | | |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

(Head of Office/Agency)
 (Position Title)
 (Complete Office Address)
 (E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

“LEAD to GO, LOVE to GROW, LIVE to GLOW”

Republic of the Philippines
DEPARTMENT OF HEALTH-REGIONAL OFFICE VIII
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DEPARTMENT OF HEALTH-REGIONAL OFFICE VIII in the CSC website:

[Signature]
MINERVA P. MOLON, MD, MPH, FPPA, CESO III

(Head of Agency)

Date: April 4, 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards | | | | | Place of Assignment |
|-----|--------------------------|-----------------------------|------------------------|---------------|-------------------------|---------------|---------------|--|---|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | ADMINISTRATIVE OFFICER I | OSEC-DOHB-ADOF1-540049-2014 | 10 | | Bachelor's Degree | None required | None required | Career Service Professional/ 2nd Level Eligibility | 1. Exemplifying Integrity 2. Professionalism 3. Service Excellence 4. Effective Communication Skills 5. Effective Interpersonal Skills 6. Organizational Awareness & Commitment 7. Promoting Innovation 8. Computer Literacy 9. Records Management 10. Technical Writing | Provincial Health Team Office, Borongan, Eastern Samar |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 30, 2018**

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; with attached Work Experience Sheet
- Performance rating in the present position for one (1) year (if applicable);
- Authenticated photocopy of certificate of eligibility/rating/license;
- Authenticated photocopy of Transcript of Records, and
- Authenticated photocopy of Certificates of Trainings/Seminars attended for the last 5 years.

5. Authenticated photocopy of Certificates of Trainings/Seminars attended for the last 5 years.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MINERVA P. MOLON, MD, MPH, FPPA, CESO III

Director IV

Department of Health-Regional Office VIII, Government

Center, Palo, Leyte

(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
DOH-Treatment and Rehabilitation Center-Dulag
Request for Publication of Vacant Positions

To: **DIRECTOR MA. NATIVIDAD L. COSTIBOLO**
Director II
Leyte II Field Office
Civil Service Commission
Regional Office VIII

This is to request the publication of the following vacant positions of **DOH-TREATMENT AND REHABILITATION CENTER-DULAG** in the CSC website:


PORTIA G. ALIPOSA, MD, DPAFP
OIC-Chief of Hospital

Date: _____

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|--------------------|------------------------------|---------------|---|----------------------------|------------------------------|--|-------------------------------|----------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Administrative Assistant II (Clerk IV) | ADAS2-176-2014 | 8 | Php195,384.00 | Completion of two-year studies in college | 1 year relevant experience | 4 hours of relevant training | Career Service (Sub-Prof.) First Level Eligibility | N/A | DOH-TRC Dulag, Leyte |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 16, 2018**

All qualified next-in-rank shall be automatically considered candidates for promotion. However you have to submit your updated Personal Data Sheet (pds VER. 2017) to the Human Resource Management Section of DOH-TRC Dulag. Failure to do so will automatically waive your right to be included as candidates.

Others who are interested and qualified shall submit the following to the Human Resource Management Section of DOH-TRC - Dulag, Leyte.

2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Authenticated copy of Diploma and Transcript of Records (New Entrance)
4. Copy of Certificate of Trainings Attended
5. Performance rating in the present position for one (1) year (if applicable);
6. Photocopy of certificate of eligibility/rating/license.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. PORTIA G. ALIPOSA MD, DPAFP
OIC-CHIEF OF HOSPITAL
BARANGAY HIGHWAY, DULAG, LEYTE 6505
hrmo.dohtrcdulag@gmail.com/salagfacility@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



Republic of the Philippines
Department of Public Works and Highways
REGIONAL OFFICE VIII
Baras, Palo, Leyte
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)
LEYTE FIELD OFFICE
Government Center, Palo, Leyte

This is to request the publication of the following vacant positions of DPWH Regional Office VIII in the CSC website:

EDGAR B. TABACON, CESO IV
Director/ Head of Agency

Date: 04/05/2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards | | | | | Place of Assignment |
|-----|----------------|--------------------------|------------------------|---------------|--|--------------------------------------|--|--|--|-------------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Engineer IV | OSEC-DPWHB-ENG4-217-1998 | SG-22 | 704,604.00 | Bachelor's degree in Engineering relevant to the job | Sixteen (16) hours relevant training | Three (3) years of relevant experience | RA 1080 (Licensed Civil Engineer) | | Planning and Design Division |
| 2 | Engineer IV | OSEC-DPWHB-ENG4-232-1998 | SG-22 | 704,604.00 | Bachelor's degree in Engineering relevant to the job | Sixteen (16) hours relevant training | Three (3) years of relevant experience | RA 1080 (Licensed Mechanical Engineer) | | Equipment Management Division |
| 3 | Engineer II | OSEC-DPWHB-ENG2-729-1998 | SG-16 | 381,180.00 | Bachelor's degree in Engineering relevant to the job | None required | None required | RA 1080 (Licensed Civil Engineer) | Passer of DPWH Computer Proficiency Exam | Equipment Management Division |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 27, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Individual Performance and Commitment Form for the last two (2) rating periods;
3. Authenticated copy of certificate of eligibility/rating/license;
4. Photocopy of Diploma and Transcript of Records;
5. Certificate of Employment/ Service Record; and
5. Seminar/ Training Certificates.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

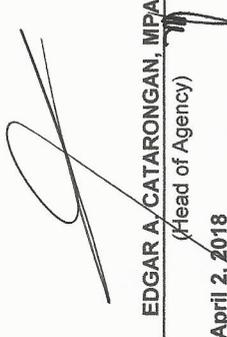
EDGAR B. TABACON, CESO IV
Director, DPWH Regional Office VIII
Baras, Palo, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
Land Transportation Office, R.O. 8
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LAND TRANSPORTATION OFFICE, R.O. 8 in the CSC website:


EDGAR A. CATARONGAN, MPA
(Head of Agency)

Date: April 2, 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards | | | | Place of Assignment | |
|-----|----------------------------|--------------------------|---------------------------------|------------------|---------------------------------------|------------------------------|-------------------------------|--|-------------------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | | Competency (if applicable) |
| 1 | Administrative Officer IV | OSEC-DOTrB-ADOF4-12-2018 | 15 | 348,120.00 | Bachelor's degree relevant to the job | 4 hours of relevant training | 1 year of relevant experience | CS Professional Second level eligibility | Knowledge in Procurement procedures | Administrative Division Procurement Management Unit |
| 2 | Administrative Officer III | OSEC-DOTrB-ADOF3-13-2018 | 14 | 317,928.00 | Bachelor's degree relevant to the job | 4 hours of relevant training | 1 year of relevant experience | CS Professional Second level eligibility | Knowledge in Procurement procedures | Administrative Division Procurement Management Unit |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **20 April 2018**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the present position for one (1) year (applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
- Note: Persons with disability are encouraged to apply.**

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EDGAR A. CATARONGAN, MPA
REGIONAL DIRECTOR
OLD ARMY ROAD, TACLOBAN CITY
ltoregionaloffice8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
National Food Authority
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of NATIONAL FOOD AUTHORITY REGIONAL OFFICE 8 in the CSC website:


HENRY H. TRISTEZA, ACPE, ASEAN ENGR.

(Head of Agency)

Date:

April 5, 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | Eligibility | Competency (if applicable) | Place of Assignment |
|-----|----------------|--------------------|------------------------|----------------|---|------------------------------|-------------------------------|---------------|----------------------------|-------------------------------|
| | | | | | Education | Training | Experience | | | |
| 1 | Accountant II | 16-168 | 16 | 31,765.00 | Bachelor's degree in Commerce/Business Administration major in Accounting | 4 hours of relevant training | 1 year of relevant experience | RA 1080 (CPA) | | NFA Samar Provincial Office |
| 2 | Accountant II | 16-170 | 16 | 31,765.00 | Bachelor's degree in Commerce/Business Administration major in Accounting | 4 hours of relevant training | 1 year of relevant experience | RA 1080 (CPA) | | NFA Biliran Provincial Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 30, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HENRY H. TRISTEZA, ACPE, ASEAN ENGR.

Regional Manager II

NFA Regional Office 8, Pawing, Palo, Leyte

nfarog8@ymail.com

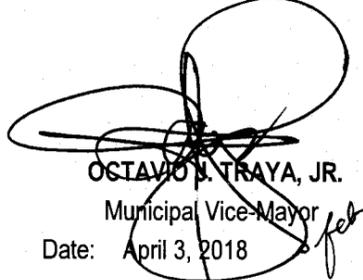
APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
MUNICIPALITY OF ABUYOG
Province of Leyte

Request for Publication of Vacant Position

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant position of **Local Government Unit-Abuyog** in the CSC website:


OCTAVIO J. TRAYA, JR.
Municipal Vice-Mayor
Date: April 3, 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/Pay Grade | Annual Salary | Qualification Standards | | | | Competency (If Applicable) | Place of Assignment |
|-----|---------------------------------------|--------------------|-----------------------|---------------|--|---------------|---------------|---|---|---------------------|
| | | | | | Education | Training | Experience | Eligibility | | |
| 1 | Admin. Aide V1 (Data Controller 1) | 2 | 6 | 149,592.00 | Completion of two years studies in college | none required | none required | Career Service (Subprofessional) Data Encoder (MC11, S. 96-Cat.1) First Level Eligibility | Office of the Sangguniang Bayan (Sec. to the Sangguniang Bayan) | |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 30, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at www.Csc.gov.ph;
3. Photocopy of Certificate of Eligibility/Rating/License; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

OCTAVIO J. TRAYA, JR.

Municipal Vice-Mayor

LGU-Abuyog

abuyog_mayorsoffice @ yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

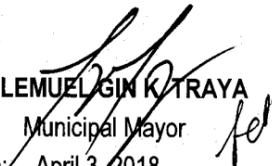
CS Form No. 9
Series of 2017

Republic of the Philippines
MUNICIPALITY OF ABUYOG
Province of Leyte

Request for Publication of Vacant Position

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant position of **Local Government Unit-Abuyog** in the CSC website:


LEMUEL GIN K. TRAYA
Municipal Mayor
Date: April 3, 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/Pay Grade | Annual Salary | Qualification Standards | | | | | Place of Assignment |
|-----|----------------------------------|--------------------|-----------------------|---------------|--|---------------|---------------|---|----------------------------|-----------------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (If Applicable) | |
| 1 | Admin. Aide 1V (Cash Clerk 1) | 7 | 4 | 131,280.00 | Completion of two years studies in college | none required | none required | Career Service (Subprofessional) First Level Eligibility | | Office of the Municipal Treasurer |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 30, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at www.Csc.gov.ph;
3. Photocopy of Certificate of Eligibility/Rating/License; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LEMUEL GIN K. TRAYA

Municipal Mayor

LGU-Abuyog

abuyog_mayoroffice @ yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Provincial Government of Leyte) in the CSC website:

GOV. LEOPOLDO DOMINICO L. PETILLA

(Head of Agency)

Date: April 10, 2018

| No. | Position Title | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards | | | | | Place of Assignment |
|-----|----------------------|--------------------|------------------------|---------------|--------------------------------|---------------------------|----------------------------|-------------|----------------------------|--------------------------------------|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | NURSE I | 120 114 | 11 | P235,440.00 | Bachelor of Science in Nursing | None required | None required | R.A. 1080 | | Ormoc District Hospital |
| | | 47 | | | | | | | | Leyte Provincial Hospital |
| | | 5 | | | | | | | | Villaba Community Hospital |
| 2 | NURSE II | 64 | 15 | P330,780.00 | Bachelor of Science in Nursing | 4 Hours relevant training | 1 Year relevant experience | R.A. 1080 | | Western Leyte Provincial Hospital |
| 3 | NURSING ATTENDANT II | 138 | 6 | P166,212.00 | Bachelor of Science in Nursing | None required | None required | R.A. 1080 | | Ormoc District Hospital |
| | | 67 | | | | | | | | Northwestern Leyte District Hospital |
| | | 71 | | | | | | | | Abuyog District Hospital |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 30, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LEOPOLDO DOMINICO L. PETILLA

Governor

Provincial Capitol Bldg. Sen. Enage St., Tacloban City

leyteprovince.org.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.