

Republic of the Philippines
LEYTE NORMAL UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Leyte Normal University in the CSC website:

JUDE A. DUARTE, DPA

University President


Date: July 11, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Instructor I	LNUB-INST1-64-2016 LNUB-INST1-66-2016 LNUB-INST1-67-2016 LNUB-INST1-68-2016 LNUB-INST1-70-2016 LNUB-INST1-72-2016 LNUB-INST1-73-2016 LNUB-INST1-74-2016 LNUB-INST1-75-2016 LNUB-INST1-50-2016 LNUB-INST1-63-2016 LNUB-INST1-80-2016 LNUB-INST1-81-2016 LNUB-INST1-65-2016 LNUB-INST1-52-2016 LNUB-INST1-51-2016 LNUB-INST1-69-2016 LNUB-INST1-47-2016 LNUB-INST1-82-2016 LNUB-INST1-71-2016 LNUB-INST1-84-2016 LNUB-INST1-48-2016 LNUB-INST1-49-2016 LNUB-INST1-77-2016 LNUB-INST1-79-2016 LNUB-INST1-83-2016 LNUB-INST1-76-2016 LNUB-INST1-78-2016 LNUB-INST1-4-2016	12	22,149	M.A. in any field of specialization: Music, History, Filipino, Languages & Literature, Geography, Home Economics (Garments) & Psychology	16 hours of relevant training	2 years of relevant experience in teaching	PBET/LET RA#1080	
2	Computer Programmer I	LNUB-COMPRO1-1-2002	11	20,179	Bachelor's Degree Relevant to the job	2 years relevant experience	8 hours of relevant training	Career Service Professional (2nd Level Eligibility)	MIS Department
3	Administrative Aide VI	LNUB-ADA6-27-2004	6	14,340	Bachelor's Degree Relevant to the job	none-required	none-required	CSC-Sub Professional (1st Level Eligibility)	
4	Security Guard II	LNUB-SECG2-2-1998	5	13,481	High School Graduate	none-required	none-required	SG - License	
5	Guidance Counselor I	LNUB-GUIDC1-1-1999 LNUB-GUIDC1-8-2008 LNUB-GUIDC1-9-2008	11	20,179	Bachelor's Degree Relevant to the job	2 years relevant experience	8 hours of relevant training	Licensed Guidance Counselor RA #1080	Guidance Unit
6	Cook II	LNUB-COK2-1-1998	5	13,481	High School Graduate	none-required	none-required	none-required (MC 11,s.96-Cat. III)	Cafeteria
7	Librarian Aide	LNUB-LIBA-6-2008	2	11,200	none-required	none-required	none-required	CSC-Sub Professional (1st Level Eligibility)	Library

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


JUDE A. DUARTE, DPA
 University President
 Leyte Normal University, Tacloban, City
info@lnu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.